

**Student Application Form
Board of Education
Diploma Seal for Excellence in Civics Education**

Background:

The Virginia General Assembly has directed the State Board of Education to establish a system for awarding a diploma seal for Excellence in Civics Education. In compliance with the legislation, the board had to consider criteria for (i) successful completion of history, government, and civics courses, including courses that incorporate character education; (ii) voluntary participation in community service or extracurricular activities; and (iii) related requirements as it deems appropriate. The following criteria were adopted by the Board of Education on June 25, 2003:

To earn a Board of Education Diploma Seal for Excellence in Civics Education a student must satisfy each of the following four criteria:

- 1) Satisfy the requirement to earn a Standard Diploma or an Advanced Studies Diploma; AND
- 2) Complete Virginia and United States History and Virginia and United States Government courses with a grade of "B" or higher; AND
- 3) Complete 50 hours of voluntary participation in community service or extracurricular activities. Activities that would count include:
 - a) Volunteering for a charitable or religious organization that provides services to the poor, sick or less fortunate
 - b) Participating in Boy Scouts, Girl Scouts, or similar youth organizations
 - c) Participating in JROTC
 - d) Participating in political campaigns or government internships, or Boys State, Girls State, or Model General Assembly
 - e) Participating in school-sponsored extracurricular activities that have a civics focus.
(Any student who enlists in the United States military prior to graduation will be deemed to have met this community service requirement.)
- 4) Have good attendance and no disciplinary infractions as determined by local school board policies.
<http://141.104.22.210/VDOE/suptsmemos/2003/inf118.html>

Directions to Applicants:

1. Complete all sections of the application. Print all information legibly.
2. Verify 50 hours of voluntary community service or military enlistment using page two to document information. Make additional copies of page two as needed.
3. This application must be completed by _____ and turned in to your counselor or the Civics Seal coordinator who will review the application for completeness and verify that you have met the criteria for the Diploma Seal for Excellence in Civic Education.

Name of Student Applicant: _____ **Date:** _____

Part I: Verification of Grades

Verification of 'B-' or higher grades in the following courses (these will be verified from school data records):

Virginia/US History (including AP/Honors) or IB History of the Americas: Final Grade: _____

Honors Government: Final Grade: _____ **or Virginia/US Government:** Semester Grade: _____

Part II: Verification of Good Conduct and Attendance

(Note: this space to be used ONLY by Student Services and School Administration, AFTER submission of application)

Attendance? Go _____ No Go _____

Conduct? Go _____ No Go _____

Certifying Administrator (Signature): _____

Part III: Verification of Student Volunteer Activity(s)

Student's Name: _____

Verify completion of 50 hours of voluntary participation in community service or extracurricular activities.
Check all activities that apply:

- Volunteering for a charitable or religious organization that provides services to the poor, sick, or less fortunate
- Participating in Boy Scouts, Girl Scouts, or similar youth organization
- Participating in JROTC
- Participating in political campaigns or government internships, or Boys State, Girls State, or Model General Assembly
- Participating in school-sponsored extracurricular activities that have a civics focus.
- Enlisting in the United States military prior to graduation will also meet this requirement.

Students must provide the following information for each activity claimed:

(Duplicate this page for additional activities.)

1. Name of organization or volunteer activity:

2. Name of supervisor or sponsor: _____

3. Brief description of student's involvement:

4. Number of hours volunteered: _____

Signature of supervisor, coordinator, or recruiting officer: _____

E-mail address of supervisor: _____

Phone number of supervisor: _____